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**AGENCY OVERVIEW****101 Office of the Governor**

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**Date:** 01/13/2011**Time:** 08:49:14**Statutory Authority**

ND Constitution Article V; North Dakota Century Code Titles 20.1, 37, 44, 50, 54, 55, 56, and 61.

**Agency Description**

The Governor is the chief executive officer of the state of North Dakota and serves as the spokesperson for North Dakota state government. The Governor coordinates the policies of executive branch agencies, submits the executive budget, gives the State of the State report, makes recommendations on programs requiring legislative approval and is mandated by law to serve on and make appointments to boards, commissions and committees. The Lt. Governor assumes the duties of the Governor when the Governor is out of the state or unable to serve. The Lt. Governor also serves as President of the North Dakota State Senate.

**Agency Mission Statement**

The mission of the Governor's Office is to effectively and efficiently perform the duties of the Governor as outlined by the North Dakota Constitution and the North Dakota Century Code.

**Agency Performance Measures**

The Hoeven and Dalrymple administration continues to build North Dakota's future together with the citizens of the state, funding priorities, maintaining healthy reserves, and providing broad-based property tax relief. The administration's focus is on six pillars: education, economic development, agriculture, energy, tourism and quality of life.

Several key strategies are being pursued, including marketing North Dakota aggressively as a great place to live, work, play and conduct business. The economy is being diversified through the development of good public policy, forward-looking programs, and effective initiatives to create more jobs and higher-paying jobs. To meet these objectives, the administration has worked with the North Dakota Department of Commerce to identify five targeted industries that leverage North Dakota's natural advantages. These include value-added agriculture, advanced manufacturing, technology-based businesses, tourism and energy development across all sectors.

**Major Accomplishments**

1. Proposed an historic \$400.0 million comprehensive property and income tax relief package.
2. Supported a landmark \$1.350 billion transportation funding package that builds infrastructure and helps cities, counties and townships recover from severe winter weather and flooding.
3. Proposed ambitious legislation for K-12 education that dramatically increases state support for schools.
4. Proposed a comprehensive Higher Education package that increases financial aid for students, builds campus infrastructure and improves campus equity funding.
5. Continued aggressive economic development efforts that will continue to improve the state's business climate and create more and better jobs and careers.
6. Adopted a far-sighted energy package, including provisions for wind, coal, biofuels and more.
7. Supported a public safety package that strengthens law enforcement and protects communities.
8. Supported a \$2.300 billion package to take care of people – with increased funding for home and community based care, nursing homes, hospitals, childcare and other essential services.
9. Continued prudent fiscal management, resulting in healthy reserves.

**Future Critical Issues**

- Continuing the development of fiscally responsible state budgets, which fund the state's priorities, set a side a healthy reserve, and provide broad-based tax relief for the citizens of North Dakota.
- Sustaining aggressive statewide economic development in targeted industry sectors to create more jobs, and higher-paying jobs for North Dakota citizens.
- Continuing aggressive development of the energy sector to include continued expansion of wind power, new clean-coal powered generating plants, oil and gas production, refinery and pipeline capacity, ethanol, bio-diesel and other renewable energy resources.
- Continuing progress of the Governor's Commission on Education Improvement.
- Continuing funding for the North Dakota Academic and Technical Scholarship program.
- Continuing to strengthen North Dakota's sexual and violent offender laws to protect the citizens of North Dakota.

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- Continuing diversification of the state's agriculture sector, including expansion of value-added agricultural and ag-oriented energy projects.
- Continuing enhancement to the statewide-integrated telecommunications network.
- Continuing support for long-term care; home and community based care; and access to affordable health care.
- Maintaining and enhancing the state's transportation, water and energy infrastructure.

**REQUEST SUMMARY**

101 Office of the Governor

Biennium: 2011-2013

Bill#: SB2001

Date: 01/13/2011

Time: 08:49:14

Description	Expenditures 2007-2009 Biennium	Present Budget 2009-2011	Budget Request Change	Requested Budget 2011-2013 Biennium	Optional Budget Request
<b>By Major Program</b>					
Governor's Programs and Admin	2,854,310	108,174,037	(104,570,517)	3,603,520	0
<b>Total Major Program</b>	<b>2,854,310</b>	<b>108,174,037</b>	<b>(104,570,517)</b>	<b>3,603,520</b>	<b>0</b>
<b>By Line Item</b>					
Salaries and Wages	2,370,853	3,026,771	81,293	3,108,064	0
Operating Expenses	386,331	426,787	(17,131)	409,656	0
Contingency	0	10,000	0	10,000	0
Presidential Electors	167	0	0	0	0
Governor's Transition In	0	0	15,000	15,000	0
Governor's Transition Out	0	0	50,000	50,000	0
Prevention and Advisory Council	93,724	0	0	0	0
Roughrider Awards	3,235	10,800	0	10,800	0
Federal Stimulus Funds - 2009		104,699,679	(104,699,679)	0	0
<b>Total Line Items</b>	<b>2,854,310</b>	<b>108,174,037</b>	<b>(104,570,517)</b>	<b>3,603,520</b>	<b>0</b>
<b>By Funding Source</b>					
General Fund	2,760,586	3,474,358	129,162	3,603,520	0
Federal Funds	0	104,699,679	(104,699,679)	0	0
Special Funds	93,724	0	0	0	0
<b>Total Funding Source</b>	<b>2,854,310</b>	<b>108,174,037</b>	<b>(104,570,517)</b>	<b>3,603,520</b>	<b>0</b>
<b>Total FTE</b>	<b>18.00</b>	<b>18.00</b>	<b>0.00</b>	<b>18.00</b>	<b>0.00</b>

**REQUEST DETAIL**

101 Office of the Governor

Bill#: SB2001

Date: 01/13/2011

Time: 08:49:14

Biennium: 2011-2013

Description	Expenditures 2007-2009 Biennium	Present Budget 2009-2011	Budget Request Change	Requested Budget 2011-2013 Biennium	Optional Budget Request
<b>Salaries and Wages</b>					
Salaries - Permanent	1,783,022	2,209,507	55,877	2,265,384	0
Temporary Salaries	47,499	69,132	(795)	68,337	0
Overtime	0	5,204	(5,204)	0	0
Fringe Benefits	540,332	742,928	31,415	774,343	0
<b>Total</b>	<b>2,370,853</b>	<b>3,026,771</b>	<b>81,293</b>	<b>3,108,064</b>	<b>0</b>

**Salaries and Wages**

General Fund	2,370,853	3,026,771	81,293	3,108,064	0
Federal Funds	0	0	0	0	0
Special Funds	0	0	0	0	0
<b>Total</b>	<b>2,370,853</b>	<b>3,026,771</b>	<b>81,293</b>	<b>3,108,064</b>	<b>0</b>

**Operating Expenses**

Travel	50,150	73,000	0	73,000	0
Supplies - IT Software	226	1,000	0	1,000	0
Supply/Material-Professional	8,243	8,500	(500)	8,000	0
Food and Clothing	38	0	0	0	0
Miscellaneous Supplies	525	2,100	(200)	1,900	0
Office Supplies	9,989	6,500	(500)	6,000	0
Postage	4,543	5,500	(1,000)	4,500	0
Printing	7,023	10,000	0	10,000	0
IT Equip Under \$5,000	20,904	20,000	(4,000)	16,000	0
Other Equip Under \$5,000	57	0	0	0	0
Office Equip & Furn Supplies	2,801	10,062	(3,500)	6,562	0
Insurance	4,502	8,950	(2,000)	6,950	0
Rentals/Leases-Equip & Other	16,608	15,000	(2,000)	13,000	0
Rentals/Leases - Bldg/Land	359	0	0	0	0
Repairs	3,636	6,265	(500)	5,765	0
IT - Data Processing	50,543	55,000	3,920	58,920	0
IT - Communications	38,513	41,500	(1,635)	39,865	0
Professional Development	8,157	8,400	(1,000)	7,400	0
Operating Fees and Services	663	3,000	0	3,000	0
Fees - Professional Services	158,851	152,010	(4,216)	147,794	0
<b>Total</b>	<b>386,331</b>	<b>426,787</b>	<b>(17,131)</b>	<b>409,656</b>	<b>0</b>

**Operating Expenses**

General Fund	386,331	426,787	(17,131)	409,656	0
Federal Funds	0	0	0	0	0
Special Funds	0	0	0	0	0

**REQUEST DETAIL**

101 Office of the Governor

Biennium: 2011-2013

Bill#: SB2001

Date: 01/13/2011

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Description	Expenditures 2007-2009 Biennium	Present Budget 2009-2011	Budget Request Change	Requested Budget 2011-2013 Biennium	Optional Budget Request
<b>Total</b>	<b>386,331</b>	<b>426,787</b>	<b>(17,131)</b>	<b>409,656</b>	<b>0</b>
<b>Contingency</b>					
Miscellaneous Expenses	0	10,000	0	10,000	0
<b>Total</b>	<b>0</b>	<b>10,000</b>	<b>0</b>	<b>10,000</b>	<b>0</b>
<b>Contingency</b>					
General Fund	0	10,000	0	10,000	0
Federal Funds	0	0	0	0	0
Special Funds	0	0	0	0	0
<b>Total</b>	<b>0</b>	<b>10,000</b>	<b>0</b>	<b>10,000</b>	<b>0</b>
<b>Presidential Electors</b>					
Travel	167	0	0	0	0
<b>Total</b>	<b>167</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Presidential Electors</b>					
General Fund	167	0	0	0	0
Federal Funds	0	0	0	0	0
Special Funds	0	0	0	0	0
<b>Total</b>	<b>167</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Governor's Transition In</b>					
Operating Fees and Services	0	0	15,000	15,000	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>15,000</b>	<b>15,000</b>	<b>0</b>
<b>Governor's Transition In</b>					
General Fund	0	0	15,000	15,000	0
Federal Funds	0	0	0	0	0
Special Funds	0	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>15,000</b>	<b>15,000</b>	<b>0</b>
<b>Governor's Transition Out</b>					
Operating Fees and Services	0	0	50,000	50,000	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>50,000</b>	<b>50,000</b>	<b>0</b>
<b>Governor's Transition Out</b>					
General Fund	0	0	50,000	50,000	0

**REQUEST DETAIL**

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Biennium: 2011-2013

Description	Expenditures 2007-2009 Biennium	Present Budget 2009-2011	Budget Request Change	Requested Budget 2011-2013 Biennium	Optional Budget Request
Federal Funds	0	0	0	0	0
Special Funds	0	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>50,000</b>	<b>50,000</b>	<b>0</b>
<b>Prevention and Advisory Council</b>					
Grants, Benefits & Claims	93,724	0	0	0	0
<b>Total</b>	<b>93,724</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Prevention and Advisory Council</b>					
General Fund	0	0	0	0	0
Federal Funds	0	0	0	0	0
Special Funds	93,724	0	0	0	0
<b>Total</b>	<b>93,724</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Roughrider Awards</b>					
Operating Fees and Services	3,235	10,800	0	10,800	0
<b>Total</b>	<b>3,235</b>	<b>10,800</b>	<b>0</b>	<b>10,800</b>	<b>0</b>
<b>Roughrider Awards</b>					
General Fund	3,235	10,800	0	10,800	0
Federal Funds	0	0	0	0	0
Special Funds	0	0	0	0	0
<b>Total</b>	<b>3,235</b>	<b>10,800</b>	<b>0</b>	<b>10,800</b>	<b>0</b>
<b>Federal Stimulus Funds - 2009</b>					
Grants, Benefits & Claims	0	104,699,679	(104,699,679)	0	0
<b>Total</b>	<b>0</b>	<b>104,699,679</b>	<b>(104,699,679)</b>	<b>0</b>	<b>0</b>
<b>Federal Stimulus Funds - 2009</b>					
General Fund	0	0	0	0	0
Federal Funds	0	104,699,679	(104,699,679)	0	0
Special Funds	0	0	0	0	0
<b>Total</b>	<b>0</b>	<b>104,699,679</b>	<b>(104,699,679)</b>	<b>0</b>	<b>0</b>
<b>Funding Sources</b>					
General Fund	2,760,586	3,474,358	129,162	3,603,520	0
Federal Funds	0	104,699,679	(104,699,679)	0	0
Special Funds	93,724	0	0	0	0

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Total Funding Sources	2,854,310	108,174,037	(104,570,517)	3,603,520	0

**CHANGE PACKAGE SUMMARY**

101 Office of the Governor

Biennium: 2011-2013

Bill#: SB2001

Date: 01/13/2011

Time: 08:49:14

Description	Priority	FTE	General Fund	Federal Funds	Special Funds	Total Funds
<b><u>Base Budget Changes</u></b>						
<b>One Time Budget Changes</b>						
A-B 10 Governor's Transition Lines		0.00	65,000	0	0	65,000
A-E 10 Federal Stimulus Funds		0.00	0	(104,699,679)	0	(104,699,679)
<b>Total One Time Budget Changes</b>		<b>0.00</b>	<b>65,000</b>	<b>(104,699,679)</b>	<b>0</b>	<b>(104,634,679)</b>
<b>Ongoing Budget Changes</b>						
A-A 10 ITD Rate Changes		0.00	2,285	0	0	2,285
A-A 20 Operating Reduction		0.00	(19,416)	0	0	(19,416)
Base Payroll Change		0.00	81,293	0	0	81,293
<b>Total Ongoing Budget Changes</b>		<b>0.00</b>	<b>64,162</b>	<b>0</b>	<b>0</b>	<b>64,162</b>
<b>Total Base Budget Changes</b>		<b>0.00</b>	<b>129,162</b>	<b>(104,699,679)</b>	<b>0</b>	<b>(104,570,517)</b>



**BUDGET CHANGES NARRATIVE****101 Office of the Governor****Bill#: SB2001****Date:** 01/13/2011**Time:** 08:49:14

<b>Change Group:</b> A	<b>Change Type:</b> A	<b>Change No:</b> 10	<b>Priority:</b>
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## ITD Rate Changes

The Information Technology Department estimates that, based on current usage, IT charges for the Governor's Office will increase by \$2,285 during the 2011-13 biennium. This increase consists of an estimated \$1,635 decrease in IT-communications charges and a \$3,920 increase in IT-data processing charges.

<b>Change Group:</b> A	<b>Change Type:</b> A	<b>Change No:</b> 20	<b>Priority:</b>
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## Operating Reduction - Operating expense reduction to reach hold even budget limit

These reductions are necessary to allow the budget request to be submitted at the budget limit. In order to adequately fund IT rate increases and anticipated salaries, operating expenses are reduced by 4.0%.

<b>Change Group:</b> A	<b>Change Type:</b> B	<b>Change No:</b> 10	<b>Priority:</b>
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## Governor's Transition Lines - Transition In and Transition Out Expenses

The governor's term will expire during the 2011-13 biennium. Governor's transition in and transition out line items have traditionally been included in the budget to allow for the expenses necessary in managing a transition for the Office of the Governor.

<b>Change Group:</b> A	<b>Change Type:</b> E	<b>Change No:</b> 10	<b>Priority:</b>
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## Federal Stimulus Funds - Stimulus funds distributed to other agencies

This adjustment removes \$104.7 million in stimulus funding appropriated to the Governor's Office and distributed to state agencies pursuant to legislative appropriation.

<b>Change Group:</b> R	<b>Change Type:</b> B	<b>Change No:</b> 10	<b>Priority:</b>
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## Education Jobs Fund Program

This adjustment adds authority to accept \$21.5 million of federal Education Jobs Fund Program moneys, which have been awarded to North Dakota. The moneys will be granted to DPI and paid out to schools using the state school aid formula. Federal regulations require that these moneys be made available to schools during the 2010-11 school year. An emergency clause is proposed to allow this distribution in a timely manner.